



SEMESTER INTERNSHIP PROGRAM

Office of Energy Programs

About the Tennessee Department of Environment and Conservation (TDEC)

The Department exists to enhance the quality of life for citizens of Tennessee and to be stewards of our natural environment by:

- Protecting and promoting human health and safety.
- Protecting and improving the quality of Tennessee's land, air, and water.
- Conserving and promoting natural, cultural and historic resources.
- Providing a variety of quality outdoor recreational experiences.

TDEC has approximately 2,900 employees working across Tennessee supported by a total budget of more than \$300 million with funding from fees for services, state parks revenue, federal sources, and the state general fund. TDEC is the chief environmental and natural resource regulatory agency in Tennessee with delegated responsibility from the U.S. EPA to regulate sources of air pollution, radiological health issues, solid and hazardous waste, underground storage tanks, water pollution, water supply, and groundwater pollution. TDEC has a central office in Nashville and eight (8) regional offices across the state serving as the primary point of contact for their respective regions.

About the Office of Energy Programs

TDEC Office of Energy Programs (OEP) is designated as the State Energy Office for Tennessee under the U.S. Department of Energy's DOE State Energy Program (SEP). OEP oversees a variety of energy related initiatives and technical assistance programs that address the following TDEC and SEP long-term goals:

- Increase energy efficiency; reduce energy costs.
- Improve the reliability of electricity, fuel, and energy services delivery.
- Develop alternative and renewable energy resources.
- Promote economic growth with improved environmental quality.

Summary of Position

This internship position is based in the Division at our Central Office in Nashville, TN located at the William R. Snodgrass Tennessee Tower, 2nd floor. The selected candidate will work within the Office of Energy Programs, supporting various projects. This internship is an unpaid internship.

Potential Areas of Focus Include:

- Energy efficiency, renewable energy, energy management, utility data, federal financial assistance program management, resiliency, energy assurance, and sustainable transportation / alternative fuels.

Potential Projects Include:

- Assist with blog content creation and research for OEP monthly newsletter.
- Research content and themes to be added to OEP's energy assurance (<http://www.tn.gov/environment/article/energy-assurance>) newsletter.
- Assist with event planning and logistics for the TDEC Sustainable Transportation Awards & Forum (<http://www.tennessee.gov/environment/article/energy-sustainable-transportation-awards-forum>).
- Assist with the development of outreach, educational tools and materials for program participants and stakeholders that support the implementation of energy efficiency programs geared toward low-income communities.

Knowledge, Skills and Abilities:

The successful candidate will have a demonstrated ability to perform in the following areas in a fast pace program environment:

- Customer Service/Communication
- Data Analysis
- Technical Writing
- Research

Education / Experience:

Currently enrolled in a college or university in a related field such as engineering, environmental science, sustainability, political science, transportation, communications, business or a major with an interest in energy or sustainability fields. Candidates must receive college credit for internship program and may be either an undergraduate or master's level student.

Supervision:

All interns will have a primary supervisor who will be responsible for assigning work, providing feedback on performance, and sharing information on opportunities for additional engagement with the department. Additional staff will supervise interns on specific projects in collaboration with the primary supervisor.

For more information, please contact Deanna Jones at Deanna.Jones@tn.gov or 865-594-5561.

Interested candidates should submit their resume, cover letter, and contact information for internship coordinator at their college (if applicable) to **Deanna.Jones@tn.gov**. Additional information about internships with the Dept. of Environment and Conservation is on our website: www.tennessee.gov/environment/article/employment-intern-opportunities

TDEC is an AA/EEO/ADA equal opportunity employer